

Terms of Reference

Purpose of the Group

The Expert Reference Group has been established to provide advice to the Steering Group on the diverse body of evidence needed to meet the objectives of the HEFCE Monographs and Open Access Project. The full purpose and aims of the Project are set out in the discussion paper (ERG01/03). The Group's work may include assisting the Steering Group in the specification of any additional research requirements. This advice on evidence will emerge for the Group's discussion of the various issues surrounding monograph publishing and approaches to open access.

Membership of the Group

The membership of the Group is drawn from a range of people with an expertise or interest in monographs and open access, including scholars in the humanities and social sciences, funders of research, publishers and others with an interest in publishing, and others. The Group is augmented by an International Advisory Panel. Non-members may be invited where appropriate to attend all or part of the Group's meetings.

Present members:

Professor Geoffrey Crossick, School of Advanced Study, University of London (Chair)
Caroline Brazier, British Library
Ian Broadbridge, Arts and Humanities Research Council, representing RCUK
Samantha Burridge, Palgrave Macmillan
Professor Nandini Das, University of Liverpool
Dr. Martin Paul Eve, University of Lincoln / OAPEN
Richard Fisher, Cambridge University Press, representing The Publishers' Association
Sally Hardy, Regional Studies Association
Brian Hole, Ubiquity Press
Professor John Holmwood, University of Nottingham
Ben Johnson, HEFCE (Secretary)
Professor Peter Mandler, Royal Historical Society / Cambridge
Cecy Marden, Wellcome Trust
Caren Milloy, Jisc
Dr. David Prosser, Research Libraries UK
Dr. Frances Pinter, Knowledge Unlatched / Manchester University Press
Professor Alison Yarrington, Association of Art Historians / University of Hull

International advisory panel

Colin Steele, Australian National University
Professor Gunnar Sivertsen, Nordic Institute for Studies in Innovation, Research and Education
Professor Peter Suber, Harvard University

Working methods

The primary working method of the Group will be through meetings. Meetings will normally be held at the HEFCE offices in London. The Chair and Secretary will agree agenda items, taking the advice of the Steering Group. Members of the Group will be able to propose additional items for the agenda. Papers will be circulated in advance by email, and may be supplemented by reading material or other modest preliminary work.

Members of the International Advisory Panel will supply advice to the Group before or shortly after meetings of the main Group, including by telephone call. Members of the International Advisory Panel are invited to attend meetings of the Group where this conveniently fits with their other arrangements.

Accountability

Responsibility for reporting to the Steering Group rests with the Chair.

Agreement and review of these Terms

These Terms of Reference were agreed by Project Steering Group on 16 October 2013. The Terms may be reviewed or amended by the Steering Group, on advice from the Chair.